

2019 Publication Order Form

PLEASE FILL OUT COMPLETELY ISPE ID # _____

Please see complete publications catalog for policies regarding returns, discounts and refunds.

First Name _____ MI _____

Last Name _____

Job Title _____

Company _____

Business Address (No PO Box) _____

City _____

State/Province _____ Zip+4/Postcode _____

Country _____

Email Address _____

Business Tel _____

Business Fax _____

I wish to keep my data confidential and it is given only for use by ISPE and its local Affiliates and Chapters.

Yes, I elect ISPE industry membership (a \$299/€255 value). Membership is non-transferable. Contact ISPE to see if you qualify for reduced Membership rates.

PDF downloads are available for thirty (30) days only from date of purchase. There are NO REFUNDS on downloadable PDF documents.

QTY.	ITEM#	TITLE	UNIT PRICE (\$ or €)	TOTAL
1	N/A	ISPE Industry Membership (one year)	\$299/€255	Choose membership price for all items

SUBTOTAL

Emerging Economy Discount
(Subtract 50% off PUBLICATIONS SUBTOTAL only)

SHIPPING Based on subtotal pricing; see chart to the right.

California, Florida, and Maryland residents add state sales tax CA (7.25%), FL (8.5%), or MD (6%)

Membership Fee (if elected)

TOTAL

Payment Method

Payment or credit card billing information MUST accompany order.

Check # _____ enclosed payable to ISPE in the amount of \$ _____

(if paying in US Dollars, check must be drawn on US Bank)

Bill Credit Card - Circle Type: VISA MASTERCARD AMEX

CARD NUMBER _____

EXP. DATE _____ CVV CODE _____

NAME OF CARDHOLDER _____
(AS IT APPEARS ON CARD)

SIGNATURE _____

**Allow 2-3 weeks for delivery. If you would like express delivery, please provide your Federal Express account number and do not include shipping charges in your total.

ISPE does not pay customs or duties on international shipping.

CARRIER _____

ACCOUNT NUMBER _____

Complete and return the order form to ISPE. Indicate payment amount in either US dollars (\$) or Euros (€). You may also purchase publications online at www.ISPE.org. All address and contact information must be provided on the order form, including shipping address (we cannot deliver to a PO box), contact person, and telephone number. We must receive payment before an order can be shipped. Incomplete forms will delay shipping. Member discounted orders must be shipped to the Member. No drop shipments.

Members in Emerging Economy Countries receive 50 percent off original single copy price. Fifty percent off does not apply to shipping charges. Visit www.ISPE.org/Publications/Emerging-Economy-Discount for eligible countries.

Payment

Pre-payment is required for all orders. Make checks payable to ISPE. Checks for orders in USD must be drawn on a US bank and payable in US dollars. We also accept Visa, MasterCard and American Express.

Wire Payments (for transactions over \$1,000/€1,000 only)

US Dollars to: Wells Fargo Bank, N.A.

420 Montgomery St.
San Francisco, CA 94104 USA
ISPE Acct # 2000027075566
ABA #121000248
SWIFT ID #WFBUS6S

Euros to: Wells Fargo Bank, N.A. London

1 Plantation Place, 30
Fenchurch Street London EC3M 3BD
ISPE Account # 88002097
SWIFT ID PNBPG2L
IBAN # GB42PNBP16567188002097

Prices are good through 31 December 2019; after 31 December 2019, please contact ISPE for current rates.

Shipping and Handling

We do not Ship to P.O. Boxes. Shipping is not included in the list price of ISPE publications. Don't forget to add the appropriate shipping charge when filling out the order form. Please note that ISPE does not pay customs or duties on international shipping.

Order Amount

Order Amount	Within USA and Canada	Outside USA and Canada
Less than \$50/€48	\$7	\$22/€19
\$50 to \$99/€48 to €95	\$9	\$25/€21
\$100 to \$199/€96 to €190	\$12	\$28/€24
\$200 to \$399/€191 to €380	\$15	\$30/€25
\$400 to \$799/€381 to €761	\$20	\$40/€34
\$800 to \$999/€762 to €952	\$25	\$50/€42
\$1,000+/€953+	\$40	\$75/€63

These shipping and handling charges cover standard ground transportation. All orders are shipped from the US; please allow two to three weeks for delivery. Most orders are shipped within 48-hours of receipt of payment. If you would like express delivery, please provide your Federal Express account number on the order form and do not include shipping charges in your total.

Return Policy

Any item may be exchanged within 10 days of purchase for any other item of equal value. Hard copy publications must be in their original, new condition. We encourage you to return any items using a traceable shipping method, as ISPE cannot be responsible for items lost in shipment.



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