

***Pharmaceutical Engineering*[®] Author Checklist**

Have an article to submit to PE? Please use this handy checklist to help prepare your article.

This article is original and complete:

- All discussion of novel, innovative technical approaches is science based and considers alternative options.
- The article has not been published anywhere else—online or in print—including my company’s website.
- The article has not been submitted to any other publication or website for consideration.
- I have obtained or will obtain written permission from the copyright holders to reuse all materials (text or graphics) in my article that come from other sources.
- I have included a list of references at the end of the article.
- If required, I have my employer’s permission to publish this article.
- I have indicated if corporate or legal review is required before the article can be published.

Graphics are ready for PE review:

- All figures, tables, photos, and illustrations are original—i.e., created by me/my coauthor(s); *OR*
- If I/we have used figures, tables, or other graphics from any other source, I have provided, or will provide, written permission from the copyright owner of that material.
- I have embedded tables, charts, illustrations, and photos in the Microsoft Word file containing my article so that reviewers and editors can see where they should be positioned.
- If the article is accepted for publication, I am able to provide high-resolution graphics for reproduction in the magazine: Vector files (EPS, AI, and some PDFs) are best for flowcharts, algorithms, graphs, floorplans, drawings, and other illustrations. Photos must be at least 300 dpi (>1 MB), saved as a JPG or TIFF. Tables must be created using Microsoft Excel or the Table tools in Microsoft Word.

I’m OK with the terms of publication:

- ISPE may edit, revise, and delete copy as appropriate. ISPE may publish the article online or in other venues.
- I understand that PE can’t promise that the article will be published, or that it will be published in a specific issue of the magazine.
- I understand that PE cannot publish articles with a commercial focus.

Questions about this form? Please contact Susan Sandler, Senior Director, Editorial, at ssandler@ispe.org

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