Dear xxxx,  
  
More than 18,000 pharmaceutical and biopharmaceutical professionals worldwide rely on the [International Society for Pharmaceutical Engineering (ISPE)](https://ispe.org/) for resources, thought-leadership, education, and training. This includes recent graduates that get opportunities to network with mentors, gain fundamental knowledge about the industry, and grow their skills to become the leaders of tomorrow.   
  
I am eager to become an ISPE Recent Graduate and be part of their global ISPE Emerging Leaders Community of practice. This will provide me to gain access to valuable resources and further cultivate my career, so I am writing to ask for our organization’s financial support to join. The opportunity for me to access industry-critical insights, make connections, and gain knowledge in [*industry sector*] makes my membership in ISPE an investment which will create positive impact for [*insert organization name*].  
  
I have identified several resources that would be beneficial:

* **Regulatory Access:** Regulatory updates, publications, tools, and the ability to comment on and influence new regulations
* **Technical Resources:** Hands-on knowledge and insights from the technical articles in *Pharmaceutical Engineering®* magazine, exclusive discount on all ISPE Guidance Documents, access to emerging topics in ISPE Concept & Discussion Papers
* **Global Community of Experts:** Access to a global network of like-minded experts, through the ISPE Member Directory, online technical communities, and local Affiliate/Chapter
* **Actionable Education:** World-class, cost-effective education through a variety of exceptional conferences, training courses, and webinars

In addition, ISPE drives various industry initiatives that would be of interest to [*insert organization name*], including:

* Workforce of the Future
* Women in Pharma®
* Drug Shortages
* [*add initiatives of interest*]

Professional development and knowledge exchange in the pharmaceutical industry are more critical now than ever before, as COVID-19 continues to have an unforeseeable global impact. I need the tools at my fingertips to keep my knowledge thriving and our organization moving forward—and ISPE has these tools. Cost for my membership will be US$121/€109 per year [*or* [*emerging economy pricing*](https://ispe.org/membership/join#yp)].  
  
Thank you for considering this request. I look forward to your reply.  
  
Sincerely,