



# 2018 ANNUAL MEETING & EXPO

4-7 NOVEMBER | PHILADELPHIA, PA | PENNSYLVANIA CONVENTION CENTER

## REGISTRATION FORM PLEASE TYPE OR PRINT CLEARLY.

Member ISPE ID# \_\_\_\_\_  First-Time Attendee  New Member  Substitution \_\_\_\_\_  
*(Complete this if you are substituting for a current event registrant)*

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Informal Badge Name \_\_\_\_\_

Job Title \_\_\_\_\_ Company \_\_\_\_\_

Business Address \_\_\_\_\_ Country \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ ZIP+4/Postal Code \_\_\_\_\_

Email Address \_\_\_\_\_ Business Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Emergency Phone *(For Last Minute Meeting Updates)*  Business Phone  Mobile Phone

I wish to keep my data confidential and it is given only for use by ISPE and its Chapters and Affiliates. (This excludes you from the conference attendee listing, Member Directory, and Exhibitor List.)

### PAYMENT METHOD *(Registration requires payment attached)*

Check# \_\_\_\_\_ enclosed payable to ISPE in the amount of  
\$ \_\_\_\_\_ *(Must be drawn on a US bank)*

Bill Credit Card:  VISA  MasterCard  American Express

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ CCV \_\_\_\_\_

Name of Cardholder \_\_\_\_\_  
*(as it appears on card)*

Cardholder Signature \_\_\_\_\_ Date \_\_\_\_\_

### 5 WAYS TO REGISTER:

**Online:** www.ISPE.org

**Phone:** +1-813-960-2105

**Fax:** +1-813-264-2816

**Email:** ask@ISPE.org

**Mail:** ISPE

600 N Westshore Blvd., Suite 900

Tampa, FL 33609-1114, USA

FEIN #59-2009272

### TO WIRE PAYMENT

#### IN U.S. DOLLARS:

Wells Fargo Bank NA

San Francisco, CA USA

ISPE Acct#2000027075566

ABA# 121000248

To complete your registration, please enter total and sign at the bottom of page 2.

Please check the appropriate box	Annual Meeting & Expo Full Education Prices		
	Early Before 28 Aug	Regular 28 Aug-26 Sept	Late After 26 Sept
Member	<input type="checkbox"/> US\$2,100	<input type="checkbox"/> US\$2,300	<input type="checkbox"/> US\$2,500
Nonmember	<input type="checkbox"/> US\$2,520	<input type="checkbox"/> US\$2,760	<input type="checkbox"/> US\$3,000
Academia Member	<input type="checkbox"/> US\$1,575	<input type="checkbox"/> US\$1,725	<input type="checkbox"/> US\$1,875
Government	<input type="checkbox"/> US\$700	<input type="checkbox"/> US\$700	<input type="checkbox"/> US\$700
Young Professional Member	<input type="checkbox"/> US\$1,050	<input type="checkbox"/> US\$1,150	<input type="checkbox"/> US\$1,250
Student Member	<input type="checkbox"/> US\$210	<input type="checkbox"/> US\$230	<input type="checkbox"/> US\$250
Committee Member	<input type="checkbox"/> US\$1,575	<input type="checkbox"/> US\$1,725	<input type="checkbox"/> US\$1,875

A La Carte Events	
Event	Price
<input type="checkbox"/> 5K Charity Run/Walk	US\$40
<input type="checkbox"/> FOYA Awards Banquet	US\$175
<input type="checkbox"/> Facility Tour	US\$55
<input type="checkbox"/> Tuesday Night Party <i>(included with Full Education Registration)</i>	US\$225
<input type="checkbox"/> Membership and Awards Breakfast <i>(included with Full Education Registration)</i>	US\$50
<input type="checkbox"/> Young Professionals Networking Event	US\$55

## TAKE ADVANTAGE OF IN-DEPTH TRAINING COURSES 8-9 NOVEMBER:

- Cleaning Validation Principles
- Pharmaceutical Facilities Project Management\*
- Quality Management Systems
- Verification of FS&E Workshop



See page 2 for pricing details.

*\*ISPE has been reviewed and approved as a provider of project management training by the Project Management Institute (PMI®)*



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## Two Days of In-Depth Training Courses

8-9 NOVEMBER | HILTON GARDEN INN PHILADELPHIA CENTER CITY

Expand your knowledge and skills with two days of dynamic training.

If you register for a training course, check the appropriate box below, calculate your total cost, and sign the bottom of the form.

8-9 November Cleaning Validation Principles			
Type	Early Before 28 Aug	Regular 28 Aug-26 Sept	Late After 26 Sept
Member	<input type="checkbox"/> US\$1,635	<input type="checkbox"/> US\$1,735	<input type="checkbox"/> US\$1,835
Nonmember	<input type="checkbox"/> US\$2,030	<input type="checkbox"/> US\$2,130	<input type="checkbox"/> US\$2,230
Government	<input type="checkbox"/> US\$700		

8-9 November Pharmaceutical Facilities Project Management		
Early Before 28 Aug	Regular 28 Aug-26 Sept	Late After 26 Sept
<input type="checkbox"/> US\$1,735	<input type="checkbox"/> US\$1,835	<input type="checkbox"/> US\$1,935
<input type="checkbox"/> US\$2,130	<input type="checkbox"/> US\$2,230	<input type="checkbox"/> US\$2,330
<input type="checkbox"/> US\$800		

8-9 November Quality Management Systems			
Type	Early Before 28 Aug	Regular 28 Aug-26 Sept	Late After 26 Sept
Member	<input type="checkbox"/> US\$1,735	<input type="checkbox"/> US\$1,835	<input type="checkbox"/> US\$1,935
Nonmember	<input type="checkbox"/> US\$2,130	<input type="checkbox"/> US\$2,230	<input type="checkbox"/> US\$2,330
Government	<input type="checkbox"/> US\$800		

8-9 November Verification of FS&E Workshop		
Early Before 28 Aug	Regular 28 Aug-26 Sept	Late After 26 Sept
<input type="checkbox"/> US\$1,835	<input type="checkbox"/> US\$1,935	<input type="checkbox"/> US\$2,035
<input type="checkbox"/> US\$2,230	<input type="checkbox"/> US\$2,330	<input type="checkbox"/> US\$2,430
<input type="checkbox"/> US\$850		

### Bring your team to the 2018 ISPE Annual Meeting & Expo

#### Group Discount Rate\*

- 3-5 participants - Save 10%
- 6-10 participants - Save 15%
- 11 or more participants - Save 20%

**To register as a group,  
please contact ISPE at  
+1-813-960-2105.**

\*Group discount applies to full conference registrations only. To qualify, all registrant information must be submitted at the same time. Registrations that arrive later will NOT be eligible for the group discount.

### Calculate your total cost here

Conference Amount	
A La Carte Amount	
Training Amount	
<b>TOTAL SUBMITTED</b>	

#### CONFERENCE HOTEL - Philadelphia Marriott Downtown

Hotel accommodations and hotel fees are separate from Conference registration fees. Room rate of US\$259. Make reservations online or by calling +1-800-228-9290. When making your reservation by phone, mention ISPE for the discounted rate of US\$259 single/double. This rate is valid until Wednesday, 10 October 2018, or until the room block is full, whichever comes first. Please contact the hotel as early as possible to make your reservations to ensure you are in the headquarters hotel. Reservations may be canceled up to 48 hours prior to arrival without penalty.

#### TRAINING HOTEL - Hilton Garden Inn Philadelphia Center City

Hotel accommodations and hotel fees are separate from Conference registration fees. Room rate of US\$165. Make reservations online or by calling +1-877-782-9444. When making your reservation by phone, mention ISPE for the discounted rate of US\$165 single/double. This rate is valid until Wednesday, 24 October 2018, or until the room block is full, whichever comes first. Please contact the hotel as early as possible to make your reservations to ensure you are in the headquarters hotel. Reservations may be canceled up to 24 hours prior to arrival without penalty.

#### CONFIRMATION

You will receive confirmation once full payment is received for this event. If you have requested a proforma invoice please be advised that a credit card guarantee is required to receive a confirmation at the prevailing price. Please be advised that if your payment or written cancellation notice is not received prior to the cancellation date, your credit card will be charged the prevailing rate.

#### CONFERENCE LOCATION - Pennsylvania Convention Center

#### SUBSTITUTIONS

If you are unable to attend, substitutions will be accepted, including on-site, at the prevailing rate. Nonmembers substituting for a member must pay the difference of the nonmember fee. If you are pre-registering as a substitute attendee, indicate this on the registration form.

#### CANCELLATIONS/REFUNDS

Cancellations must be made in writing. If cancellations are received by Wednesday, 5 September 2018, a full refund, minus a \$200 processing fee, will be issued. After that time, no refunds will be granted. Please be advised that if your payment or written cancellation notice is not received prior to the cancellation date, your credit card will be charged the prevailing rate. Refund requests must be in writing and emailed or faxed to +1-813-264-2816. (Telephone messages are not accepted). ISPE reserves the right to modify the material or presenters for this event without notice, or cancel an event. If an event must be canceled, registrants will be notified by ISPE. ISPE will not be responsible for airfare penalties or other costs incurred due to cancellation.

#### RECORDING/PHOTO RELEASE

ISPE reserves the right to record the sessions and take photographs throughout the conference session for future marketing of ISPE events. By registering for this event, I release ISPE from all claims arising out of the use of the recording/photographs, including without limitation all claims for compensation, liable, invasion of privacy or violation of copyright ownership. Unless approved in writing, tape recordings are prohibited at all ISPE events.

Attendee Signature \_\_\_\_\_ Date \_\_\_\_\_

*Signature is required to complete registration.*